

Dear NYS Attorney:

We are writing to make you aware of a new reporting requirement on the mandatory biennial NY Attorney Registration relating to jurisdictions other than New York where attorneys are admitted (i.e., "foreign jurisdictions"), so you may prepare to complete this new section when your next registration becomes due.

Effective December 1, 2024, an [amendment](#) to the Rules of the Chief Administrator ([22 NYCRR § 118.1 & 118.3](#)) will require all attorneys, In-house Counsel, and Legal Consultants to list **"...all jurisdictions other than New York State where the attorney is admitted to practice (excluding pro hac vice admissions)..."** on each biennial registration. In addition to asking you to list your other bar admissions, the amendment will also require you to report the following information on your next biennial registration (if applicable):

- **"...a statement as to whether the attorney is in good standing in each jurisdiction..."**
- **"...the date(s) on which such foreign jurisdiction imposed discipline on the attorney..."** (if any)
- **"...the Appellate Division and Attorney Grievance Committee advised of each such instance of discipline by such foreign jurisdiction..."** (if any)
- **"...the date of each such advisement..."** (if any)

The legal jurisdictions to be reported include those of a state (other than New York State), territory, or district of the United States, all federal courts of the United States, and other countries or courts outside of the United States. However, **you will not be required** to report ***pro hac vice admissions*** or any jurisdiction where no longer actively admitted. Please be prepared to report your current;

- **Bar admissions in other US States or Territories**
- **US federal court admissions**
- **Bar admissions in other countries or courts outside of the US**

You may verify your current registration status and next filing due date by logging in to your [Online Services account](#) or by reviewing your listing in the public [Directory of NY Attorneys](#).

Note: Please remember, [22 NYCRR §1240.13](#) requires NY attorneys to advise the appropriate Appellate Division within 30 days of public discipline imposed by a foreign legal jurisdiction. Please refer to the Joint Rules of the Appellate Divisions for guidance on this disclosure requirement.

Further, please be aware of some additional rule(s) that require attorneys to report, for example, **§1240.12 (Notification of Criminal Convictions)**, **Judiciary Law §90.4 (Notifications of Felony Convictions)**, and the **Rules of Professional Conduct §8.3 (Reporting Professional Misconduct)**. If you are unclear about any of these rules, you may wish to seek further guidance or counsel to verify any professional obligation to report, as well as any responsibility to report discipline imposed on other professional licenses you may hold (i.e., any discipline issued by a financial regulatory authority such as FINRA or any other regulatory authority such as the NYS Department of Education).

Answers to commonly asked questions about the biennial NY Attorney Registration process are found here - [Attorney Registration: FAQ \(state.ny.us\)](http://state.ny.us/AttorneyRegistrationFAQ) - or you may write to our office at attyreg@nycourts.gov.

****Please do not reply, this email account is not monitored.****



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